

NEW LEBANON BOARD OF EDUCATION REGULAR MEETING

April 15, 2019 at 5:00 p.m.

Draft

Opening of the Meeting

Call to Order

Pledge of Allegiance

Roll Call

SC____ MR____ RM____ TL____ DW____

GW____ RW____

Board Discussion

Recognition of Visitors/Public Participation (3 minute max per speaker)

The New Lebanon Board of Education values community feedback from public participation. Speakers should be advised that the board is not obligated to respond to questions or engage in debate regarding any issue.

084-019.00 Executive Session (if necessary)

To discuss _____.

Motion by _____, seconded by _____ to convene executive session.

SC____ MR____ RM____ TL____ DW____

President declares motion_____.

President convenes executive session at _____ p.m.

President resumes regular session at _____ p.m.

084-019.01 Adopt the Agenda

Motion by _____, seconded by _____ to adopt agenda.

Discussion.

SC____ MR____ RM____ TL____ DW____

President declares motion _____.

Other Opening Business

Treasurer's Business

085-019 Treasurer's Report - Robert Wannemacher

A. Approve minutes of prior meetings:

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1. March 4, 2019; Special Meeting
 2. March 18, 2019; Regular Meeting
 3. March 30, 2019; Special Meeting
- B. Submission and approval of paid bills for March 2019.
- C. Submission and approval of March 2019 Financial Reports.
- D. Pay-to-Participate balance is \$105,226.17 for the month of March 2019.
- E. To accept a donation from New Lebanon United Methodist Church of \$300.00 towards lunch and breakfast costs for underprivileged children.
- F. Disposal of outdated equipment that is no longer useful. (Item 2.00)
- G. to increase appropriation for Muse Machine by \$61.50 from fundraising.
- H. Other Business

Motion by _____, seconded by _____ to approve

Resolution 085-019 A-G .

Discussion.

SC ___ MR ___ RM ___ TL ___ DW ___

President declares motion _____.

Superintendent's Report: Business Advisory Council - Dr. Greg Williams

Administrators' Report - Brad Wolgast, Thom Maxwell, Holly Keadle, Chris Howard, Dena Shepard, Kregg Creamer.

Other Old Business

New Business

086-019 Resignations

The Administration recommends to accept the following resignations.

- A. Wayne Gibbs, Bus Driver; effective April 4, 2019.
- B. Mary Johnson, Teacher, resignation for purpose of retirement; effective August 30, 2019.
- C. Laura Kordik, Teacher, resignation for purpose of retirement; effective August 31, 2019.
- D. Chris Tipton, HS Basketball-Boys; effective April 2, 2019.

087-019 Family Medical Leave Act (FMLA)

The Administration recommends to approve the FMLA request for the following personnel:

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- A. Michelle Anderson, Teacher; beginning on or about April 14, 2019 - 9 weeks.
- B. Abby Greenfield, Teacher; beginning on August 19, 2019 - 12 weeks.

088-019 Employment - Certificated Staff

The Administration recommends the following personnel as listed. Salaries, benefits, and duties as per Board Policy, Negotiated Agreement, and Administrative Rules and Regulations.

- A. One-year (1) limited contracts for the 2019-20 school year (July 1, 2019 - June 30, 2020).

- 1. Tammy Broughton
- 2. Lacey Circle
- 3. Charles DeMasie
- 4. Kacie Doce
- 5. Melissa Dunlevy
- 6. Danielle George
- 7. Delaney Haynes
- 8. Stephanie Johnson
- 9. Nicole Kromalic
- 10. Andrew Marks
- 11. Sara McCarty
- 12. Andrea Mitchell
- 13. Kimberly Razics
- 14. Anthony Sollenberger
- 15. Theodore Whitaker

- B. Three-year (3) limited contracts for the 2019-20, 2020-21, and 2021-22 school years (July 1, 2019 - June 30, 2022).

- 1. Michelle Anderson
- 2. Caitlyn Mize
- 3. Ronda Nisbit
- 4. Christopher Showalter
- 5. Amber Williams

- C. Five-year (5) limited contracts for the 2019-20, 2020-21, 2021-22, 2022-23 and 2023-24 school years (July 1, 2019 - June 30, 2024).

- 1. Anna Albain
- 2. Melissa Earich
- 3. Benji Hughes
- 4. Bill Norman
- 5. Matt Riegle
- 6. America Salyers

089-019 Employment - Certificated Staff - 3rd Grade Math AIR Bootcamp

The Administration recommends that Jessica Vince to be paid 3 hours for 3rd Grade Math

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AIR Bootcamp on April 23, 25 & 29 at \$21.00 per hour.

090-019 Employment - Certificated Staff Extra-Curricular - Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2019-20 school year (July 1, 2019 - June 30, 2020). Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

| | |
|-------------------------------------|----------------------|
| 1. HS Instrumental Music | Brent Fugate |
| 2. HS Vocal Music | Anthony Sollenberger |
| 3. Marching Band | Brent Fugate |
| 4. Extra Curricular Vocal | Anthony Sollenberger |
| 5. HS Student Council | Nicole Kromalic |
| 6. HS Annual | Laurie Moses |
| 7. Senior Class Advisor | Erin Griffith |
| 8. Junior Class Advisor | Jamie Lansdale |
| 9. Honor Society Advisor | Laurie Moses |
| 10. Renaissance Advisor | Laurie Moses |
| 11. HS Drama | Anthony Sollenberger |
| 12. HS Muse Machine-Co | Jamie Lansdale |
| 13. HS Mus Machine-Co | Anthony Sollenberger |
| 14. HS Academic Team | Barbara Streck |
| 15. Project Charlie/Peer Listeners | Melissa Earich |
| 16. Asst. Intrumental Music | Abigail Greenfield |
| 17. SADD/STAND | Melissa Earich |
| 18. Sophomore Class Advisor | Charles DeMasie |
| 19. Freshman Class Advisor | Annita Wylie |
| 20. MS Vocal | Anthony Sollenberger |
| 21. MS Instrumental | Brent Fugate |
| 22. DC Trip | Christopher Little |
| 23. MS Muse Machine | Margie Loyacano |
| 24. MS Annual-Co | Teresa Mangen |
| 25. MS Annual-Co | Ronda Nisbet |
| 26. MS Drama | Anna Albain |
| 27. MS Hound Club-Co | Danielle George |
| 28. MS Student Council | Christopher Little |
| 29. HS Afternoon/Sat School Monitor | Melissa Earich |
| 30. HS Afternoon/Sat School Monitor | Allison Ferriell |
| 31. HS Afternoon/Sat School Monitor | Jamie Lansdale |
| 32. HS Afternoon/Sat School Monitor | Laurie Moses |
| 33. HS Afternoon/Sat School Monitor | Matt Riegle |
| 34. HS Afternoon/Sat School Monitor | Annita Wylie |
| 35. HS Afternoon/Sat School Monitor | Andrew Marks |
| 36. MS Afternoon School Monitor | Margie Loyacano |
| 37. MS Afternoon School Monitor | Shanda Nugent |
| 38. MS Afternoon School Monitor | Lisa Batten |
| 39. MS Afternoon School Monitor | Danielle George |
| 40. MS Afternoon School Monitor | Julia Morton |

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| 41. MS Afternoon School Monitor | Chris Little |
| 42. MS Afternoon School Monitor | Caitlyn Mize |
| 43. Elem. Yearbook Advisor-Co | Elizabeth Fister |
| 44. Elem. Yearbook Advisor-Co | Susan Morgan |

091-019 Employment - Certificated - Supplemental Contract Website Coordinator

The Administration recommends the supplemental contract for Matthew Riegle as Website Coordinator for the 2019-20 school year (July 1, 2019 - June 30, 2020); not to exceed \$4,000.00.

092-019 Employment - Certificated Staff Athletic Supplemental Contracts

The Administration recommends the following supplemental contracts for the 2019-20 school year (July 1, 2019 - June 30, 2020); contingent upon certification, current criminal background checks, and all applicable state and local requirements. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

- | | |
|-------------------------------|------------------|
| 1. HS Asst. Soccer-Boys | Andrew Marks |
| 2. HS Head Track-Boys | Benji Hughes |
| 3. HS Asst. Track-Boys | Theo Whitaker |
| 4. HS Head Track-Girls | Allison Ferriell |
| 5. Weight Room/Strength Coach | Theo Whitaker |
| 6. MS 8th Volleyball | Annita Wylie |
| 7. MS Head Track-Boys | Chris Little |
| 8. Site Manager | Rob Brown |
| 9. Site Manager | Laura Moses |
| 10. Site Manager | Benji Hughes |
| 11. Site Manager | Chris Little |
| 12. Site Manager | Annita Wylie |
| 13. Site Manager | Theo Whitaker |

093-019 Employment - Non-Certificated Staff - Supplemental Contract

The Administration recommends the following supplemental contract for the 2018-19 school year (July 1, 2018 - June 30, 2019); contingent upon certification, current criminal background checks, and all applicable state and local requirements. Salaries and duties per Board Policy, Negotiated Agreement, Administrative Rules and Regulations, and any applicable state requirements.

A. MS Asst Track - Boys De'Aaron Isaac

Motion by _____, seconded by _____ to approve Resolutions 086-019-093-019.

Discussion.

SC ___ MR ___ RM ___ TL ___ DW ___

President declares motion _____.

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upon certification, current criminal background check and all applicable state and local requirements. Salaries, benefits and duties are per Board Policy, Negotiated Agreement and Administrative Rules and Regulations.

A. At Dixie Elementary School, not more than four (4) teachers for students in current grades 1-4, as needed but not to exceed four (4) hours per day for a maximum of 20 days during the period of June 3 through June 28, plus an additional four (4) hours of preparation prior to the beginning of summer school.

1. Kacie Doce
2. Sarah Hildebrand
3. Jessica Swisher
4. Jennifer Wilson

B. At Dixie Middle School, not more than two (2) teachers for students in current grades 5-8, as needed but not to exceed five (5) hours per day for a maximum of 10 days during the period of June 3 through June 14, 2019 plus an additional five (5) hours of preparation prior to the beginning of summer school.

1. Anna Albain

99-019 Reduction in Certified Position

The Administration recommends the reduction of a 2nd grade teaching position due to decreased enrollment of pupils.

100-019 Create and Post Certificated Positions

The Administration recommends creating and posting the following certificated positions.

- A. Two (2) Reading/math Intervention Tutors, assigned to the middle school; to be paid \$17.50 per hour, not to exceed 29.5 hours per week for the 2019-20 school year.
- B. Intervention Specialist assigned to the elementary for the 2019-20 school year.

Motion by _____, seconded by _____ to approve Resolutions 098-019 - 100-019.

Discussion.

SC ____ MR ____ RM ____ TL ____ DW ____

President declares motion _____.

101-019 Employment - Certificated - Substitute Teacher/Tutor

The Administration recommends the employment of the following substitute teacher on a one (1) year limited contract for the 2018-19 school year; contingent upon certification, current criminal background checks, and all applicable state and local requirements. Salary and

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duties per Board Policy and Administrative Rules and Regulations with no fringe benefits.

- A. Steven Napier
- B. Chloe Schwartz
- C. Jon Hopkins

102-019 Supplemental Contract Non-Renewals

In accordance with the Ohio Revised Code, the Administration recommends the annual non-renewal and posting of the following supplemental contracts; effective June 30, 2019.

- | | |
|-------------------------------|------------------|
| 1. HS Swimming | Nathan Russell |
| 2. HS Head Football | David Worley |
| 3. HS Asst. Football | Mike Bartrum |
| 4. HS Asst. Football | Vance Winkler |
| 5. HS Asst Football | Aaron Worley |
| 6. HS Asst Football | Nick Worley |
| 7. HS Asst. Basketball-Boys | Brian Clouse |
| 8. HS Head Basketball-Girls | Robyn Meinking |
| 9. HS Asst. Basketball-Girls | Brian Ruppert |
| 10. HS Wrestling | Brock Connor |
| 11. HS Asst. Wrestling | Tom Simon |
| 12. HS Head Volleyball | Melissa Shell |
| 13. HS Asst. Volleyball | Karen Pedtke |
| 14. HS Asst. Volleyball | Jill Gratsch |
| 15. HS Asst. Soccer-Boys | Ryan Scott |
| 16. HS Head Soccer-Girls | Charlie Miller |
| 17. HS Asst. Soccer-Girls | Jennifer Hickey |
| 18. HS Head Baseball | Jeremy Wylie |
| 19. HS Asst. Baseball | Pete Sexton |
| 20. HS Asst. Baseball | Gerald Bemis |
| 21. HS Head Softball | Brian Ruppert |
| 22. HS Asst. Softball | Vance Winkler |
| 23. HS Asst. Softball | Nick Worley |
| 24. HS Head Tennis-Boys | Adam Mintz |
| 25. HS Asst. Tennis-Boys | Jon Bowman |
| 26. HS Head Tennis-Girls | Alex Cummins |
| 27. HS Asst. Track-Boys | Nathan Russell |
| 28. Head Cross Country | Nathan Russell |
| 29. Varsity Basketball Cheer | Tricia Buxton |
| 30. JV Basketball Cheer | Madison Williams |
| 31. Varsity Football Cheer | Madison Williams |
| 32. JV Football Cheer | Tricia Buxton |
| 33. MS Head Football | Kent Anspaugh |
| 34. 8th Basketball-Boys | Nick Worley |
| 35. 8th Asst. Basketball-Boys | Aaron Worley |
| 36. 7th Basketball-Boys | Wes Hypes |
| 37. 7th Asst. Basketball-Boys | Charlie Miller |

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| 38. 8th Basketball-Girls | Laura Pressel |
| 39. 7th Basketball-Girls | Kent Anspaugh |
| 40. MS Head Wrestling | Chris Beach |
| 41. MS Asst. Wrestling | Todd Buxton |
| 42. MS Asst. Track-Boys | Kent Anspaugh |
| 43. MS Basketball Cheer | Madison Williams |
| 44. MS Football Cheer | Tricia Buxton |
| 45. Site Manager | Adam Mintz |
| 46. Site Manager | David Worley |
| 47. Site Manager | Ed Wylie |
| 48. Music Accompanist | Marcia Sullender |

Motion by _____, seconded by _____ to approve Resolutions 101-019 -102-019 .

Discussion.

SC ___ MR ___ RM ___ TL ___ DW ___

President declares motion _____.

103-019 Supplemental Contract Non-Renewals

In accordance with the Ohio Revised Code, the Administration recommends the annual non-renewal and posting of the following supplemental contracts; effective June 30, 2019.

- | | |
|-----------------|--------------|
| 1. HS Head Golf | Todd Tincher |
| 2. Site Manager | Todd Tincher |

Motion by _____, seconded by _____ to approve Resolution 103-019.

Discussion.

SC ___ MR ___ RM ___ TL ___ DW ___

President declares motion _____.

104-019 Supplemental Contract Non-Renewals

In accordance with the Ohio Revised Code, the Administration recommends the annual non-renewal and posting of the following supplemental contracts; effective June 30, 2019.

- | | |
|------------------------------|-----------------|
| 1. HS Asst. Basketball-Girls | Darrin Crawford |
|------------------------------|-----------------|

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Motion by _____, seconded by _____ to approve Resolution 104-019.

Discussion.

SC____ MR____ RM____ TL____ DW____

President declares motion_____.

105-019 Supplemental Contract Non-Renewals

In accordance with the Ohio Revised Code, the Administration recommends the annual non-renewal and posting of the following supplemental contracts; effective June 30, 2019.

| | |
|----------------------|------------|
| MS Asst. Football | Eric Ruxer |
| MS Asst. Track-Girls | Eric Ruxer |
| Site Manager | Eric Ruxer |

Motion by _____, seconded by _____ to approve Resolution 105-019.

Discussion.

SC____ MR____ RM____ TL____ DW____

President declares motion_____.

106-019 Tentative Graduation List

The Administration recommends approval of the tentative list of graduates for the Class of 2019 (Item 2.02). Graduation will be held on Monday, May 20, 2019 at Salem Church of God. Participation in the graduation ceremony is contingent upon meeting all state and locally adopted requirements. Thus, the Board of Education of the New Lebanon School District authorizes the high school principal to remove the from the graduation list any student who fails to meet those requirements. The final list of graduates will be approved in July.

107-019 Amend Fundraiser Schedule

The Administration recommends amending the 2018-19 fundraiser schedule. (Item 2.03)

108-019 Memorandum of Understanding

The Administration recommends approving the Memorandum of Understanding with South Community, Inc. to provide services of a mental health professional to students for the 2019-20 school year. (Item)

109-019 Purchase of Service

The Administration recommends the approval of the following purchase of service contracts.

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- A. With Meta Solutions, Master Services Agreement, to provide Fiscal, EMIS, and Student Data Services for FY20 (Schedule I & II); not to exceed \$20,038.50. (Item 2.04)
- B. With Tyler Technologies to provide VersaTrans RP extended support for the 2019-20 school year; to be paid an amount not to exceed \$3,350.04.
- C. Works International, Inc. the annual EmployeeSafe Suite annual license for staff training, non-training compliance, accident management, MSDS and other safety programs and Student Bullying & Student Safety reporting system (July 2019 - June 2020); to be paid an amount of \$4,7282.
- D. Southwest EPC Foodservice Compliance Consulting agreement for assistance in management and operations of the food service program at a cost of \$1,425.00 per month for a period of 2 years. (Item 2.05)

Motion by _____, seconded by _____ to approve Resolutions 106-019-109-019 .

Discussion.

SC ____ MR ____ RM ____ TL ____ DW ____

President declares motion _____.

110-019 Resolution of Intent to administer paper version of 3rd grade Reading Test for 2019/2020 School year

WHEREAS Senate Bill 216, effective September 2, 2018, allows districts the option of paper or online test administration only for the third-grade state assessments, beginning in the 2019-2020 school year, and

WHEREAS Senate Bill 216, requires districts to adopt a resolution indicating that the district or school chooses to administer the assessment in a paper format and that the board or governing body shall submit a copy of the resolution to the department of education not later than the first day of May prior to the school year for which it will apply, and

WHEREAS this Board of Education wishes to administer third-grade reading assessments using the paper format during the 2019-2020 school year;

BE IT THEREFORE RESOLVED, that the New Lebanon Local Board of Education hereby specifies its intent to administer third-grade reading assessments using the paper format during the 2019-2020 school year; and

BE IT FURTHER RESOLVED that the Superintendent is hereby directed to certify and submit a copy of this resolution to the Ohio Department of Education, at the earliest opportunity, so as to ensure its receipt by the Department on a date which is in no event later than the 1st day of May, 2019.

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111-019 Approval of Bus Driver Stipends for Double Routes

The Administration requests approval to pay the \$75.00 stipend to bus drivers who drove “double” routes on 5 days during 2018-19 school year to complete routes for which no substitute drivers were available.

112-019 Adoption of Board Policies/Bylaws

The Administration recommends the adoption of the Board of Education new/revised/replacement policies and regulations. (Item 2.06)

A. Employment of Substitute, 3120.04 Professional Staff

Motion by _____, seconded by _____ to approve Resolutions 110-019-112-019 .

Discussion.

SC____ MR____ RM____ TL____ DW____

President declares motion_____.

113-019 Resolution Declaring Necessity to Renew .75% Income Tax

RESOLUTION DECLARING THE NECESSITY OF RAISING \$1,005,000 ANNUALLY FOR SCHOOL DISTRICT PURPOSES AND RENEWING AN EXISTING INCOME TAX LEVY

WHEREAS, this board of education (the “Board of Education”) desires to renew its existing three quarters of one percent (0.75%) school district income tax, which will no longer appear on the property tax and duplicate after calendar year 2019 and will no longer be collected after calendar year 2020, which prior income tax levy was approved by a majority of the electors of the New Lebanon Local School District on November 4, 2014.

BE IT RESOLVED by the Board of Education of the New Lebanon Local School District (the “School District”):

SECTION 1. That pursuant to the provisions of Section 5748.02 of the Ohio Revised Code, it is necessary to raise \$1,005,000 for school district purposes (as defined in Section 5748.01(I) of the Ohio Revised Code), specifically, current expenses of the School District.

SECTION 2. That the income that is to be subject to the tax is taxable income of individuals and estates as defined in division (E)(1)(a) and (2) of Section 5748.01 of the Ohio Revised Code. If the income tax is approved by the electors, such tax shall be effective for a continuing period of time and the effective date of such tax shall be January 1, 2021.

SECTION 3. That pursuant to such Section 5748.02, and in anticipation of the election to be conducted on November 4, 2019, this Board of Education hereby applies to the Tax

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Commissioner of the Ohio Department of Taxation to estimate the property tax rate that would have to be imposed by the School District in the current year to produce the amount set forth in SECTION 1 hereof and to estimate the income tax rate that would have had to have been in effect for the current year as a school district income tax to produce the amount set forth in SECTION 1 hereof.

That the treasurer of this Board of Education is hereby directed to certify immediately to the Tax Commissioner of the Ohio Department of Taxation a copy of this resolution.

That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this Board of Education adopted in accordance therewith.

Motion by _____, seconded by _____ to approve resolution of necessity to renew Income Tax. 113-019

Discussion.

SC ___ MR ___ RM ___ TL ___ DW ___

President declares motion _____.

114-019.00 Executive Session (only if necessary)

To discuss _____.

Motion by _____, seconded by _____ to convene executive session.

SC ___ MR ___ RM ___ TL ___ DW ___

President declares motion _____.

President convenes executive session at _____ p.m.

President resumes regular session at _____ p.m.

114-019.01 Adjournment

Motion by _____, seconded by _____ to adjourn the meeting.

Discussion.

SC ___ MR ___ RM ___ TL ___ DW ___

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President declares motion _____.

President adjourns the meeting at _____ p.m.