

**NEW LEBANON BOARD OF EDUCATION  
ORGANIZATIONAL/WORK SESSION/SPECIAL MEETING**

**January 6, 2020 at 5:00 p.m.**

**DRAFT**

**Opening of the Meeting**

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

SC\_\_\_\_ MR\_\_\_\_ RM\_\_\_\_ TL\_\_\_\_ DL\_\_\_\_

GW\_\_\_\_ KH\_\_\_\_

**001-020 Adopt the Agenda**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt agenda for the organizational meeting.

Discussion.

SC\_\_\_\_ MR\_\_\_\_ RM\_\_\_\_ TL\_\_\_\_ DL\_\_\_\_

President declares motion \_\_\_\_\_.

**002-020 Election of the President of the New Lebanon Board of Education for 2020**

The President Pro-Tempore shall call for nominations. If more than one person is nominated, the Treasurer shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and roll call vote will elect the President.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to

nominate \_\_\_\_\_ for President for 2020.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the nominations.

Discussion.

SC\_\_\_\_ MR\_\_\_\_ RM\_\_\_\_ TL\_\_\_\_ DL\_\_\_\_

The President Pro-Tempore declares that \_\_\_\_\_ is elected President of the New Lebanon Board of Education for 2020.

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**003-020 Election of the Vice-President of the New Lebanon Board of Education for 2020**

The President Pro-Tempore shall call for nominations, using the same procedure as for election of the President.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to

nominate \_\_\_\_\_ for Vice-President for 2020.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to close the nominations.

Discussion.

SC \_\_\_ MR \_\_\_ RM \_\_\_ TL \_\_\_ DL \_\_\_

The President Pro-Tempore declares that \_\_\_\_\_ is elected Vice-President of the New Lebanon Board of Education for 2020.

**Oath of Office for President and Vice-President**

The Treasurer shall administer the oath of office to the President and Vice-President and note in the minutes that the oaths have been taken.

**THE PRESIDENT FOR 2020 PRESIDES FROM THIS POINT FORWARD.**

**004-020 Executive Session (only if necessary)**

To discuss \_\_\_\_\_.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to convene executive session.

SC \_\_\_ MR \_\_\_ RM \_\_\_ TL \_\_\_ DL \_\_\_

President declares motion \_\_\_\_\_.

President convenes executive session at \_\_\_\_\_ p.m.

President resumes regular session at \_\_\_\_\_ p.m.

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**New Business for Organizational Meeting**

**004-020.01 Establish Regular Meeting Dates, Times, and Place for 2020**

- A. Date: As per schedule attached - normally the 2nd and 4th Monday of each Month
- B. Time: All meetings are scheduled to begin at \_\_\_\_\_ p.m.
- C. Place: All meetings are scheduled to be held in the Multi-Purpose Room at Dixie High School, 320 S. Fuls Road, New Lebanon, OH 45345

**005-020 Service Fund for the Board of Education**

Establish a Board of Education service fund for 2020 in the amount of \$5,000.00.

**006-020 Appointment for 2020**

- OSBA Legislative/State/Legislative Liaison (1):
- OSBA Legislative/State/Legislative Liaison Alternate (1):
- OSBA Capital Conference Delegate (1):
- OSBA Capital Conference Alternate (1):
- New Lebanon Parks and Recreation Board (2):
- PTF (2):
- Building/Grounds (2):
- Music Boosters (2):
- Athletic Boosters/Advisory (2):
- Citizens' Advisory (2):
- Personnel (2):
- Wellhead Advisory (1):
- Student Achievement/Academic (2):
- Discipline Task Force (1):
- Ohio Improvement Plan (1):

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Business Advisory Liaison (1):

**007-020 MVCTC Board Member**

The Board of Education authorized the appointment of \_\_\_\_\_ as its representative to the Board of Education of the Miami Valley Career Technology Center for the 2020 calendar year.

**Standing Authorizations for 2020**

**008-020 Treasurer Authorizations**

Designate Farmers and Merchants Bank, and PNC Bank as a Public Depository of its active, interim and /or inactive deposits for the period of January 1, 2020 – January 31, 2021.

Authorize school district to participate in Arbiter Pay as a Public Depository of funds for the period of January 1, 2020 - January 31, 2021.

Authorize the Treasurer to invest District funds through Raymond James and Boenning & Scattergood for the period of January 1, 2020 through January 31, 2021.

Authorize school district participation in all State and Federal funds available to the New Lebanon Local School District for the 2020-2021 school year.

Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.

Authorize the Treasurer to pay all bills within the limits of the Appropriation Resolution as bills are received and when merchandise has been received in good condition and services have been performed as contracted.

Authorize the Treasurer to modify appropriations throughout the year without increasing total fund appropriations.

Authorize the Treasurer to advance cash from fund to fund to alleviate cash flow difficulties.

Designate the Treasurer to attend public records training on Board's behalf.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to

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approve Resolutions 004-020.01 - 008-020 .

Discussion.

SC \_\_\_ MR \_\_\_ RM \_\_\_ TL \_\_\_ DL \_\_\_

President declares motion \_\_\_\_\_.

**009-020 Superintendent Authorizations**

Authorize the Superintendent to employ personnel as needed during periods when the Board is not in session. The Superintendent shall present such employment for board approval no later than the next regular board meeting.

Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall commence on January 6, 2020 and remain in effect through January 31, 2021.

Authorize the Superintendent to act as purchasing agent for the district and to make purchases within the limits of the Appropriation Resolution.

Authorize the Superintendent to enter into contractual agreements for services as needed in emergency situations.

Authorize the Superintendent to approve professional leave requests for state meetings, workshops, and events in an amount not to exceed the limits in the Appropriation Resolution, Board Policy, Administrative Rules and Regulations, and Negotiated Agreements.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Resolution 009-020.

Discussion.

SC \_\_\_ MR \_\_\_ RM \_\_\_ TL \_\_\_ DL \_\_\_

President declares motion \_\_\_\_\_.

**010-020 District Authorizations**

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Authorize the membership in the Ohio School Board Association for calendar year 2020.

Authorize the membership in the Ohio DAS Cooperative Purchasing Program for the 2020 calendar year.

Authorize the membership in the Montgomery County Business Advisory Council to meet state business advisory council requirements.

Authorized the paid membership to the New Lebanon Area Chamber of Commerce for the Superintendent as a representative for the New Lebanon Local School District for the 2020 calendar year.

Adopt the existing bylaws and policies for its own operation and the operation of the school system.

Designate "The Dayton Daily News" as the official newspaper for the publication of those notices required by law.

Designate to post all Board meeting dates, times and place and purpose of special meetings on the New Lebanon Local Schools' website, in all school building offices and the public library.

Determine a fee of \$.10 per page to individuals requesting copies of the schedule of meetings, agenda or notice of individual meetings.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve Resolution 010-020.

Discussion.

SC \_\_\_ MR \_\_\_ RM \_\_\_ TL \_\_\_ DL\_\_\_

President declares motion \_\_\_\_\_.

**Begin Work Session**

**Board Discussion**

The Board of Education will discuss permanent improvement projects, board member ethics training and other issues of importance.

**011-020.00 Executive Session (only if necessary)**

To discuss \_\_\_\_\_.

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Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to convene executive session.

SC \_\_\_ MR \_\_\_ RM \_\_\_ TL \_\_\_ DL \_\_\_

President declares motion \_\_\_\_\_.

President convenes executive session at \_\_\_\_\_ p.m.

President resumes regular session at \_\_\_\_\_ p.m.

**011-020.01 Adjournment**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting.

Discussion.

SC \_\_\_ MR \_\_\_ RM \_\_\_ TL \_\_\_ DL \_\_\_

President declares motion \_\_\_\_\_.

President adjourns the meeting at \_\_\_\_\_ p.m.